**APPLICATION FORM FOREIGNER VOLUNTEERS**

**PHOTO**

**The aim of this form is to find out more about**

**you in order to find the right volunteer role for you.**

***Please* complete in English**

***You can return appendices 2 and 3 once your application has been accepted.***

**Personal Information**

Name:

Sex:

Date of Birth:

Age:

Birthplace:

Nationality:

Marital Status:

Children:

Professional Qualification / Actual work place:

Education Level:

- Level of English:

- Level of Tagalog:

**Contact Information**

Correspondence Address:

Email Address:

Mobile Number:

Skype Contact

 **Volunteering Mission**

* Out of the vacancy list, **regardless of the starting date**, please rank the top 3 positions you want to apply for.

1.

2.

3.

* Desired Starting Date:
* Duration:

**Emergency Contact**

Relationship:

Telephone:

E-mail address:

**I. PERSONAL STATMENTS**

*For more information, please look at our website www.virlanie.org*

**Your profile**

* 1. How did you find out about Virlanie?
	2. Why would you like to work in the Philippines?
	3. Why would you like to work as a volunteer?
	4. What kind of volunteer activity are you looking for? After having explored the different programs of Virlanie on the Internet, which programs are you most interested in?
	5. Please describe yourself (personality, family, values, etc.) in at least 10 lines.
	6. What are your personal hopes, expectations and fears about the foundation?
	7. How do you imagine the work of a volunteer in Virlanie?

*(Ex: the working rhythm and the conditions)?*

* 1. How do you imagine the daily living conditions of a Virlanie child?
	2. For you, what does it mean to be a volunteer?

In your opinion, in which ways will the volunteer experience be beneficial for you?

**Immersion**

*Since the creation of Virlanie, all the foreign volunteers are spending the first month of their mission in ‘’immersion’’ in one of the homes of our residential program.*

* 1. According to you, why did Virlanie set in place this immersion period for every volunteer?
	2. How do you imagine the immersion?
	3. What are the benefits you can expect from the immersion month?

**Experiences and Skills**

* 1. Have you ever been a volunteer? In which country? In what kind of association? For how long?

13a. Which were the positive experiences of your volunteering?

13b. Which were the negative ones and how did you manage them?

* 1. Have you ever lived in a country with a different cultural context? What were your experiences (adaptation, integration, cultural choc, working differences, the way people looked at you, etc.)?
	2. Which of your professional or personal experiences do you consider helpful for your work in the Philippines?
	3. How do you normally react with stress and anxiety?
	4. Give 3 qualities and 3 weaknesses about yourself.

|  |  |
| --- | --- |
| **Positives** | **Negatives** |
|  |  |
|  |  |
|  |  |

**Adaptation capacity**

* 1. How do you consider your health and physical resistance? Which would be your specific needs, possibilities and limitations?
	2. Do you have the capacity to adapt yourself to very different living conditions (food, climate, sleep, etc.)? Do you think that you can live with less comfort (ex: bucket showers, no toilet paper, shared rooms with volunteers, insects, mosquitos and rats)?
	3. Have you ever lived with roommates? If yes, what did you keep from this experience? If not, how do you imagine it (expectations, problems, etc.)?
	4. Can you think of some cultural traits from your own country that may have a negative impact in the Philippines?

**II. CASE STUDIES**

Please answer briefly the following hypothetical questions

1. During your immersion period your money and passport got stolen and you suspect that one of the children from the residential homes took it. How do you react and what do you do to resolve the situation?
2. You are a highly skilled professional with a huge experience to offer to Virlanie; however you feel that you are being underused and you are feeling very frustrated. How do you respond?
3. After some time, you have formed a close bond with a specific child of the foundation. You feel the strong need to do more for this child than just volunteering in the foundation. What do you do?
4. Generally, how do you react towards different educational measures (parents beating their children, emotional blackmailing, negligence)?

**APPENDICE 1- REFERENCES**

Please supply the names and addresses of 2 references (colleagues, supervisors, etc.)

Name:

Position:

Address:

Email Address:

Telephone Number:

Name:

Position:

Address:

Email Address:

Telephone Number:

**APPENDICE 2- Police Clearance (In French = “extrait de casier judiciaire n°3”)**

to send to Virlanie once your candidature has been accepted

It is the policy of the VIRLANIE Foundation Inc that all volunteers and staff have clearance from the Criminal Records Bureau (CRB) or national equivalent plus, in the case of national volunteers; Barangay Clearance, in order to work and live alongside children and vulnerable adults.

Under the confidentiality laws of each country only the individual volunteer themselves can apply for this clearance. Please get in touch with your local police station or CRB authority and apply for this. The original Certification should be sent to VIRLANIE Foundation on receipt.

You can now get the certificate online (FRANCE).

**APPENDICE 3- Medical Questionnaire**

 *to be returned to Virlanie once your candidature has been accepted*

Please take time to complete this questionnaire as thoroughly as possible and then submit to your doctor for confirmation.

After seeing your doctor please send us your medical certificate.

**Do you suffer from, and take medication for any of the following**:?

*If so, please provide details*

**Diabetes**:

**Cardiac Conditions:**

**Respiratory Disease**:

**Asthma**:

**Allergies**:

**Back pain**:

**Depression**:

**Doctor**:

**Address**: